

**COMPENSATED AND RELATED BENEFITS****SALARY CHECKS AND DEDUCTIONS**

Teachers' salaries are payable in eleven monthly installments beginning with August. Certificated employees' checks will be made available to employees at the end of the work day of the last non-holiday week day of a calendar month.

**Deductions**

1. State Teachers' Retirement System: Contributions to the State Teachers' Retirement System are based on rates as established by the State Retirement Board. Briefly, these rates are based upon sex and age at the nearest birthday at the time of becoming a member of the System. The rate and amount of each contribution is certified by the county Superintendent of Schools. Contributions are made on all regular salary, but not on any extra time such as extended day or summer school, and are withheld from salary payments to and including June 30. A teacher in the extended day classes during the regular school term, however, who does not teach in day classes receives credit for this as regular services and therefore makes retirement contributions.
2. Withholding Tax: Deductions for Federal and State Income Tax are made by direction of and under regulations issued by the Government. The amounts withheld are based upon the amount of salary and on the number of exemptions claimed by the employee. It is the employee's sole responsibility to see that the number of exemptions claimed are current.
3. Insurance: Payment for authorized insurance is deducted as directed and requested by the individual employee on authority granted by the Education Code.
4. Credit Union: Employees may have deductions from salaries made for payment into a chartered credit union, as authorized in California Government Code. Authorization by the employee must follow procedures prescribed by the Business Office.
5. Other deductions such as professional dues, tax sheltered annuities and United Way may be requested by the employee under authority granted by the Education Code. The business department must be given a minimum of thirty (30) days notice to process all requests.